



Secure File Transfer System - LeapFILE

Details

How do I transport my HIPAA-Sensitive files to StemSoft quickly and securely?

StemSoft realizes the security issues and concerns attached with transporting your data to us, which is why we offer you a secure way to send and receive HIPAA sensitive files

- We use LeapFILE a secure file transfer service that fully complies with the federal HIPAA requirements

What is LeapFILE and how does it work?

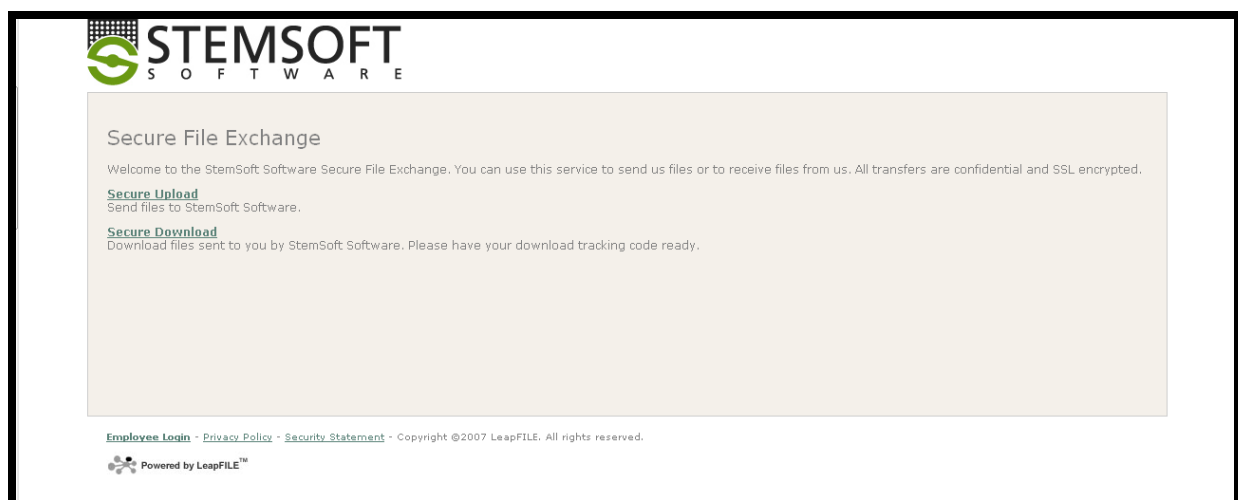
LeapFILE is a secure file transfer service that not only complies with federal HIPAA requirements but is also as quick and easy to use as your own email account.

[Click here to download the LeapFILE Security White Paper](#)

Instructions

You don't need to download or install any software to use LeapFILE. Just click on the link below and upload your file through their secure system.

- 1) Browse to <http://stemsoft.leapfile.com> and then Click on the secure upload link



- 2) Enter your name, email, subject and any message/instructions etc (just like email) then use the 'select files to send' button to browse for the file(s) you wish to send.

Secure Upload

Deliver To: StemSoft Support

Please enter your contact information

Name

Email

Confirm Email

Please create a message for the receiver

It's a good idea to describe exactly what you are sending and include any additional contact information

Subject

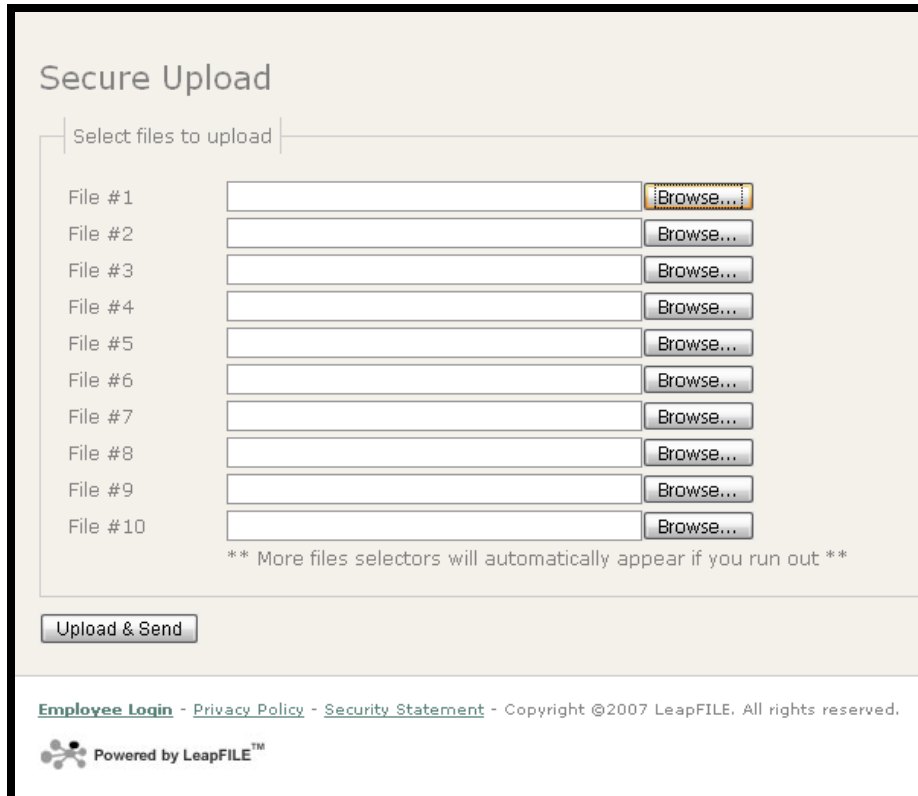
Message/Description/Instructions

Select delivery options

Notify me when the files have been downloaded.

Browser Requirement: Enhanced upload requires Java support in the browser. If the enhanced upload is not available, please download Java from www.java.com.

- 3) Use the Browse buttons to select your files and then click 'Upload & Send'



The screenshot shows a web interface titled "Secure Upload". At the top, there is a header "Secure Upload" and a sub-header "Select files to upload". Below this, there is a list of ten file slots, each labeled "File #1" through "File #10". Each slot contains a text input field and a "Browse..." button. The first "Browse..." button is highlighted with a yellow border. Below the list of file slots, there is a note: "** More files selectors will automatically appear if you run out **". At the bottom of the form, there is a large "Upload & Send" button. Below the form, there is a footer containing links for "Employee Login", "Privacy Policy", and "Security Statement", followed by the text "Copyright ©2007 LeapFILE. All rights reserved." and the LeapFILE logo with the text "Powered by LeapFILE™".

- 4) Your files will now be uploaded and sent securely to StemSoft. Please do not close the browser until the page confirms that the upload was completed.

Please note:

If the file(s) you are sending exceed 50mb please ZIP up the file(s) before uploading – this will ensure that the upload and download is as efficient as possible.